JOBS OPPORTUNITIES

A private sector company is seeking qualified candidates for its various projects. Interested applicants are encouraged to apply. Appointment to the following posts on contractual and project base but likely to continue. Eligibility criteria required for the posts are as under:

Sr. No	Position	Required Qualification	Experience Required	No of Post	Summary of job Description	Age limit
1	**Printing Equipment Mechanic**	High school diploma; vocational or technical training in mechanics or electrical systems preferred. Relevant experience with printing presses, such as offset, flexographic, or digital presses, is an asset.	At least 3-5 years' experience in relevant field	01 Post on Provincial level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	• Perform routine maintenance on printing presses to ensure machines are in optimal working condition. • Troubleshoot and repair mechanical, electrical, and hydraulic issues that arise during production, minimizing downtime. • Replace or repair defective parts, such as cylinders, gears, and rollers, and conduct alignment and calibration as needed. • Assist in setting up printing presses for production runs, ensuring all parts and settings align with job specifications.	21 to 33
2	**Shift Incharge (BOX Plant)**	DAE Mechanical with Corrugated carton manufacturing industry to supervise operations of Corrugated and / or Flexo Folding Gluing Machines.	At least 3-5 years' experience in relevant field	01 Post on Provincial level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	-	21 to 33
3	**Graphic Designer**	Bachelor's Degree in Graphic Design, Fine Art or equivalent degree from HEC recognized institution.	At least 3 years' experience in graphic design or Fine Art in Public or private Sectors	01 Post on Provincial level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	• Create and develop high-quality visual designs using CorelDraw and Adobe Photoshop. • Expertise in Adobe Photoshop CS (6), Illustrator CS (6) Corel Draw, In page, MS Office	21 to 33
4	**Data Entry Operator**	ICT/ Intermediate from recognized institution with three month computer certificate/ diploma.	At least 1 years' experience in relevant field (English & Urdu typing must)	10 Post on District level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	• Ability to enter information accurately and spot data errors quickly. • Efficiently manage workload and meet data entry deadlines. • Familiarity with computer systems, databases, and common office software. • Maintain the security and privacy of sensitive data.	18 to 33
5	**Receptionist**	Graduation or equivalent from HEC recognized institution.	At least 3 years' experience in Public/ private Sectors	02	• Good communication skills, Competency in Microsoft application including Word, Excel, Outlook, Fluent in English communication, coordinating with entire HR Admin team	21 to 33
6	**Telephone Operator**	Graduation or equivalent from HEC recognized institution.	At least 3 years' experience in Public/ private Sectors	02	• Fluent in spoken English, Energetic and Self-Motivated, Good Learner, Active Listening skills, Punctual	21 to 33
7	**Electrician**	Metric with Electrical certificate from recognized Technical Board.	At least 2 years' experience in relevant field	10 Post on District level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	-	18 to 33

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8	**Carpenter**	Metric with carpenter ship certificate from recognized Technical Board.	At least 2 years' experience in relevant field	10 Post on District level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	-	18 to 33
9	**Plumber**	Metric with plumbing certificate from recognized Technical Board.	At least 2 years' experience in relevant field	10 Post on District level • Punjab. • KPK. • Sindh. • Baluchistan. • Gilgit. • AJK	-	18 to 33

How to Apply

Note: No fee is required for submitting the online application.

- ➤ Interested candidates must apply online at **http://jobsstore.org/index.**
- ➤ Recruitment will strictly be on a contractual/project basis.
- ➤ Female candidates are highly encouraged to apply.
- ➤ The organization reserves the right to modify the number of vacancies based on its requirements.
- ➤ Only shortlisted candidates will be invited for the test or interview.
- ➤ No TA/DA will be provided for attending the test or interview.
- ➤ Candidates will be disqualified at any stage of the recruitment/selection process if false information is detected.
- ➤ Jobstore.org securely manages a vast database of candidate profiles and integrates with multiple trusted data banks, providing a wide range of opportunities. We share candidate profiles only with trusted companies for suitable job openings, ensuring strict confidentiality and compliance with all applicable laws and data protection regulations.
- ➤ Applications must be submitted **before 15-01-2025**.
- ➤ Applicants should apply exclusively online and must not send documents through courier services.